



Government of Gujarat

Preparing budget estimates using



Tata Consultancy Services

Finance Department

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Structure of Presentation

1. Overview of the Budget process
2. IWDMS for preparing Budget estimates
3. Benefits
4. Missing links
5. Milestones

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Components of the Budget

• Budget consists:

- Receipt Estimates
- Expenditure Estimates
- Revised Estimates

Major Components of the Budget

Revenue

- Tax Revenue
- Non Tax Revenue
- Grant-in-Aid
- Loans from Central Government
- Public Debt

Expenditure

- Pay and allowances
- Pension
- Repayment of capital and interest
- Subsidies
- Grant-in-aid to Local Bodies

Expenditure Types

Plan Expenditure:

Development related works and establishment expenditure for that purpose

Non-Plan Expenditure:

Liabilities of State Government like salaries; pensions; administrative expenditure; certain grants-in-aid and subsidies; repayment of loans and interest; maintenance and repairs; expenditure for most CSS

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Expenditure

Plan

Section - II Continuous Item

Section - II New Item
(Coming for the First Time)
Recurring \leq Rs. 5 lakh
Non-recurring \leq Rs. 10 lakh

Section - I New Item
Those not meeting the above criterion

Non-Plan

Standing Charges

Section - II Continuous Item

Section - II New Item
(Coming for the First Time)
Recurring \leq Rs. 5 lakh
Non-recurring \leq Rs. 10 lakh

Section - I New Item
Those not meeting the above criterion

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Revised Estimates

Revised Estimates:

Are finalized on the basis of 8 months expenditure incurred from April to November for the current year and expected expenditure for remaining 4 months from December to March.

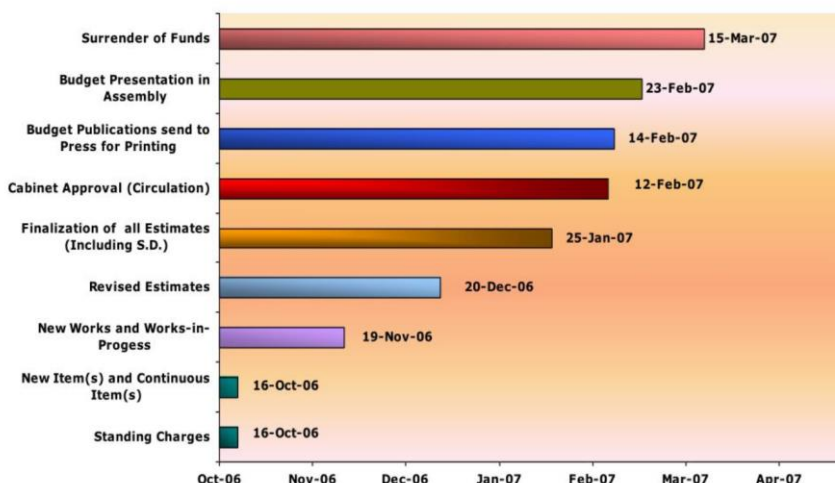
Supplementary Demand:

When Revised Estimate is > Budget Estimate a supplementary demand is presented after considering available savings under the same sanctioned grants.

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Time lines for the Budget



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2. IWDMS for preparing Budget estimates

Navigation to Budget applications

- Open Website using URL→ <http://gswan.gov.in>
- Click on the link IWDMS Application Support
- Click on the link
<http://iwdms.gujarat.gov.in>
- Login into IWDMS
- Click on Applications module
- Click on Budget Module

Overview of Budget applications

- **Budget Head Structure Setup for Expenditure and Receipt**
- **Preparation of Estimates in concerned branch of Admin. Department**
 - a) Expenditure Estimates (Standing Charges, New Item, Continuous Item, New Works, Works-in-progress) and Grant Release Order
 - b) Revised Expenditure Estimates
 - c) Receipt and Revised Receipt Estimates
 - d) Supplementary Demand and Supplementary Grant Release Order
 - e) Re-appropriation and Surrender of Fund

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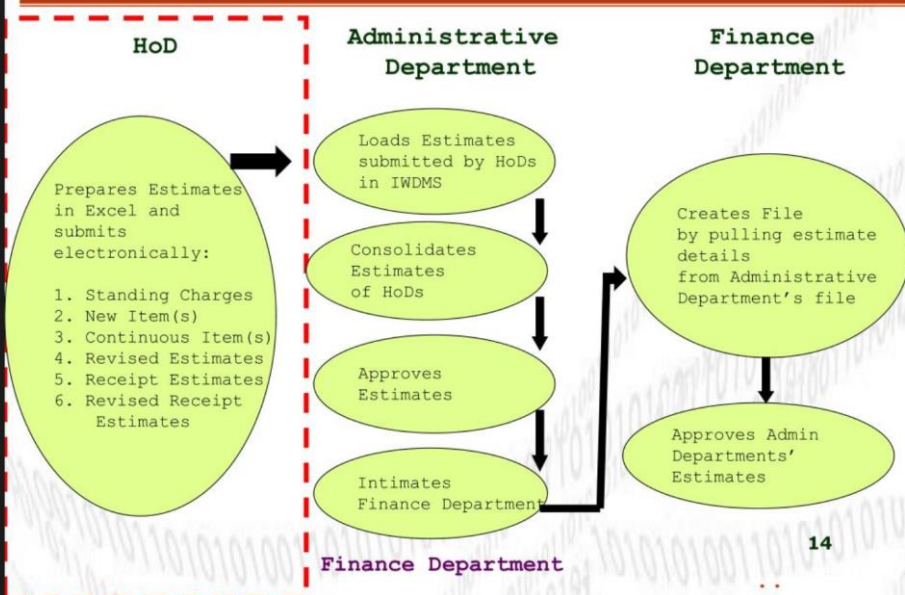
Overview of Budget applications

- **Processing of above Estimates in Administrative Department as per Subject-Hierarchy (Channel of Submission) detail**
- **Processing and Approval of Estimates in Finance Department**
- **Online Budget Book Publication printing**

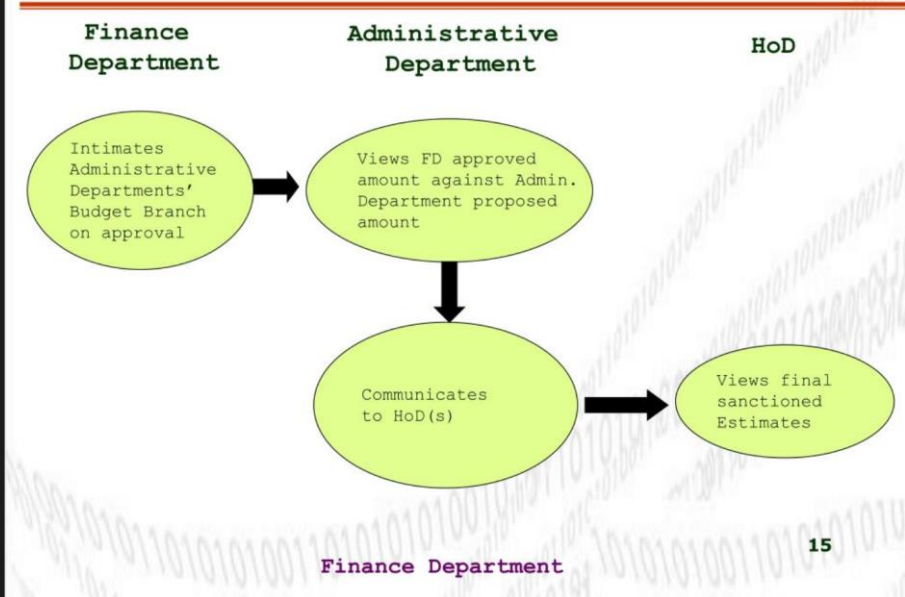
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Process Flow (Forward Direction)



Process Flow (Reverse Direction)



Process Flow

A Expenditure

- **For Standing Charges / Revised Estimates :**

HoD → Administrative Department's Budget Branch →
Administrative Department's Hierarchy → Finance
Department

- **New Items and Continuous Item:**

HoD → Administrative Branch of Department →
Administrative Department's Hierarchy → Budget Branch
of Department → Finance Department

- **Supplementary Demand:**

Budget Branch of Administrative Department → Finance
Department

B Receipts and Revised Receipts

- HoD → Administrative Branch of Department →
Administrative Department's Hierarchy → Budget Branch
of Department → Finance Department

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3. Benefits

Benefits

- ◆ Electronic flow of data saves time, manpower and hence cost
- ◆ Validates selection of Head Structure
- ◆ Ensures the correctness of calculations
- ◆ Automates the consolidation process in case of more than one HoD
- ◆ Online printing of finalized estimates, which eliminates errata publication
- ◆ Provides information of pending estimates
- ◆ Integration of actual expenditures detail provided by AG
- ◆ Easy to use as no changes in existing process flows or formats

Benefits

- ◆ Generates reports like
 - Estimates provision for various levels like State, Admin Department, HoD, etc.
 - Department's Receipt and Expenditure Head Structures
 - Grant-in-Aid details
 - Centrally Sponsored schemes details
 - Details of New Item introduced during the budget year
 - Query based reports to see specific Estimates details

4. Missing Links

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Prerequisites

- ◆ Infrastructure requirements
 - Installation of Computers to all the Budget Users of the Department as recommended for IWDMS
 - GSWAN Connectivity to all the Computers of Budget Users
- ◆ Training to all users involved in Budget preparation
- ◆ Configuration Requirements
 - Administrative Department budget branch needs to verify the existing Head Structure loaded in IWDMS system by 09-OCT-2006
 - Administrative Department needs to provide budget related configuration Subject hierarchy & HoD List) details by 16-OCT-2006
- ◆ HoDs need to send proposal in Excel format
- ◆ MS-Indic or Shruti font's installation is required for Gujarati Support

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5. Milestones

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Milestones Reached

- ✓ Official Direction issued by Finance Department on 13-Jul-2006
- ✓ Status of Infrastructure
- ✓ Training to Users
 - Phase 1 : Imparted to all Admin. Departments' DySO, SO, US, DS involved in Budget Procedures
 - Phase 2 : Imparting training in individual Admin. Department as requested. (IMD and Forest Department has already taken this training)
 - User Manual is made available online in IWDMS
 - Logon to IWDMS → Application → Budget → User Manual (In Left side Tree)
- ✓ Status of Configuration

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Road Map

- ⊕ Extension of IWDMS Budget applications to HoD(s),
Commissionerates, Boards and Corporations
- ⊕ Integration with Treasuries, Sub Treasuries and Pay
and Account Offices to get the information regarding
actual expenditure on real time basis with cutting
down the duplication of work
- ⊕ Online Grant Distribution to Departments as per
sanctioned Budget Estimates